



### Gold Seal Accreditation Application

The Gold Seal Accreditation Application is the first step in becoming a Gold Seal Quality Care Program provider. Once this application has been completed, and the fees paid, you will receive a User Name and Password and be enrolled in the FCCPSA Gold Seal Self-Study Manual/Online Course. Upon satisfactory completion of the course and the payment of the appropriate fees, a Level II Inspection will be scheduled. Once you have achieved accreditation, you will be required to file an annual report to the FCCPSA (fees may apply) and pass a Gold Seal Accreditation renewal inspection every three years.

#### Part A: Organization Information      Date of Application \_\_\_\_\_ (Application expires in 9 months)

Organization Name: \_\_\_\_\_

Physical Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Mailing Address: (if different) \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Office E-Mail: \_\_\_\_\_ Email Contact Person: \_\_\_\_\_

Office Phone: \_\_\_\_\_ Office Fax: \_\_\_\_\_

Name(s) of any other agencies with which you are registered: \_\_\_\_\_

Web Site URL: \_\_\_\_\_

#### Part B: Administrative Contact Information:

Administrator: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Additional Contact (Name/Position): \_\_\_\_\_

Cell Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

## Part C: Qualifications for Application

**Check your type of institution and follow the appropriate directions.**

**Section I** *If your institution is one of the following, you are qualified to begin the accreditation process; check the appropriate box and **proceed to Part G: Process and Fees**.*

\_\_\_\_\_ My SCHOOL is currently FCCPSA accredited.

\_\_\_\_\_ My CHILD CARE Facility currently has a Religious Exemption Certificate with FCCPSA.

\_\_\_\_\_ My CHILD CARE Facility is currently licensed with DCF but has a religious component.

**Section II** *If your school is an FCCPSA member school, but not accredited, you must pass a Level I Inspection before you may begin the accreditation process. **Proceed to Part D: Level I Inspection**.*

\_\_\_\_\_ My SCHOOL is currently an FCCPSA Member only but not accredited with FCCPSA.

**Section III** *If your school is not an FCCPSA member school, you must first become a member, then pass a Level I Inspection before you may begin the accreditation process, **Proceed to Part E: School Membership**.*

\_\_\_\_\_ My SCHOOL is not a member of FCCPSA.

**Section IV** *If your Child Care Center has a Religious Exempt Certificate, but not from FCCPSA, you must complete the FCCPSA Exemption Certificate process with FCCPSA before beginning the accreditation process. **Proceed to Part F: Religious Exemption Certificate***

\_\_\_\_\_ My CHILD CARE Facility is Religious Exempt through another organization

Name of organization \_\_\_\_\_

## Part D: Level I Inspection

In order to proceed with this application for Gold Seal Accreditation, your organization will need to complete and pass a preliminary LEVEL I inspection. This assures FCCPSA that your organization can meet the health, safety, and record management standards required for a Gold Seal Accreditation.

1. Level I Inspection Request
2. Fee \$350

For details visit the [FCCPSA](#) website.

*After passing the Level I Inspection **skip to Part G: Process and Fees** to proceed with this application.*

## Part E: School Membership

If your school is not currently a member of FCCPSA, you will need to become a member.

1. Application
2. Fee (based on number of students)

For details visit the [FCCPSA](#) website.

*After securing FCCPSA Membership, **skip to Part E: Level I Inspection** to proceed with this application.*

## PART F: Religious Exemption Certificate

In order to proceed with this application for Gold Seal Accreditation, your organization will need to receive a Religious Exemption Certificate through FCCPSA.

1. Child Care Facilities Application
2. Application Fee: \$200 (one-time non-refundable)
3. Annual Site Visit
4. Annual Site Visit Fee: \$550

For details visit the [FCCPSA](#) website.

*After securing your Religious Exemption Certificate, **skip to Part G: Process and Fees** to proceed with this application.*

## Part G: Process and Fees

Qualified organizations will:

1. Submit this application along with the \$350 non-refundable fee.
2. Receive a User Name and Password to enter the Gold Seal Self-Study Manual/Online Course.
3. Upon successful completion of the Manual/Course, FCCPSA will schedule a Level II Inspection.
4. Pay the \$1,200 Level II Inspection Fee, plus a \$50 travel fee total \$1,250.
5. Receive and enjoy the rights and privileges of Gold Seal Quality Care Program provider.

***Proceed to Part H: Maintaining Accreditation Notes***

## Part H: Maintaining Accreditation Notes

Accreditation is an ongoing process and is validated through continual review. To maintain your Gold Seal Accreditation, you will be required to follow these steps.

### **For FCCPSA Accredited Schools**

- Maintain FCCPSA Membership and Accreditation

### **For FCCPSA Member Only Schools**

- Maintain FCCPSA Membership
- File Gold Seal Annual Report and pay Gold Seal Annual Fee of \$300 to FCCPSA

### **For FCCPSA Child Care Facilities/Religious Exemption Status**

- Maintain Religious Exemption Status with FCCPSA
- Continue Religious Exemption Annual Inspection with Annual Fee of \$650

### **For Child Care Facility Licensed by DCF with Religious Component**

- File Gold Seal Annual Report and pay Annual Gold Seal Fee of \$300 to FCCPSA

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Please return this signed form with your payment to:

FCCPSA  
P.O. Box 5100  
Deltona, FL 32728-5100

If you have any questions,  
please call or email the office:  
**Joe Gibilisco, President**  
(386) 218-5310  
[joe.gibilisco@fccpsa.org](mailto:joe.gibilisco@fccpsa.org)

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